

# FULTON COUNTY PLANNING DEPARTMENT

## ANNOUNCES THE FOLLOWING:

### **CIVIL ENGINEER**

This is a permanent vacancy in the Fulton County Planning Department.

2016 Annual Salary: \$64,912

#### Typical Work Activities:

Prepares technical investigations, engineering reports, plans and specifications on a variety of subjects including public works projects, airports, water and wastewater systems, storm drainage systems, electrical, plumbing, heating and ventilation systems, etc ;

Performs onsite inspections to ensure compliance with plans and specifications;

Makes recommendations for the modification, rehabilitation and replacement of existing County facilities;

Maintains a working knowledge of state and federal regulations affecting County public works, water and wastewater projects;

Obtains permits and approvals from local, state and federal agencies;

Conducts field surveys, drafts or reviews topographical maps, Site Plans, cross sections and charts for various projects;

Applies to state and federal agencies on behalf of the County to secure project funding;

Responsible for the planning, creation, operation and maintenance of regional water and wastewater systems;

Develops and implements SMART Growth Infrastructure Plan for water and wastewater systems;

Oversees and manages the development of all engineering plans, design plans and specifications, construction and repair of all new water and wastewater infrastructure;

Responsible for the creation, operation and management of County Water and Wastewater Districts;

Responsible for the development and management of an accounting system to be utilized in the construction, operation and maintenance of water and wastewater infrastructure;

Oversees the development and management of regular water meter readings, preparation and distribution of customer invoices, receipt and processing of customer payments and all revenue collections;

Prepares and maintains a variety of records and reports.

The above examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

#### Minimum Qualifications:

Graduation from high school, possession of a high school equivalency diploma, or a high school individual education plan diploma, and either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in civil engineering, engineering technology or a closely related degree and two years of civil engineering experience; or

- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in civil engineering, engineering technology or a closely related degree and four years of civil engineering experience; or
- (C) Six years of civil engineering experience; or
- (D) An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

**Note:**

1. A Master's Degree in civil engineering may be substituted for one year of the required experience.
2. Possession of a New York State professional engineer's license or an acceptable professional engineer's license issued by a state or territory of the United States may be substituted for the educational requirements in (A), (B), and (C) above.

**A Civil Service Examination will be held for this position at a later date.**

**Applications should be filed with the  
Fulton County Planning Department  
1 East Montgomery Street  
Johnstown NY 12095  
(518) 736-5660**

**They can be found on our website at [www.fultoncountyny.gov](http://www.fultoncountyny.gov).**